



TEHRAN UNIVERSITY OF MEDICAL SCIENCES  
OFFICE OF VICE CHANCELLOR FOR GLOBAL STRATEGIES  
& INTERNATIONAL AFFAIRS

# INTERNATIONAL ACCREDITATION IN TEHRAN UNIVERSITY OF MEDICAL SCIENCES

WINTER 2014





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TUSM STAFF WHO CONTRIBUTED TO COMPILATION OF INTERNATIONAL ACCREDITATION DOCUMENT:

- TANIA AZADI, ASSOCIATE RESEARCHER IN ACCREDITATION
- DR. KAMRAN SOLTANI ARABSHAHI, FACULTY MEMBER
- DR. ALI ARABKHERADMAND, VICE CHANCELLOR FOR GLOBAL STRATEGIES & INTERNATIONAL AFFAIRS
- DR. MOHAMMAD SADEGHE GHASEMI, FACULTY MEMBER
- DR. AYEEN MOHAMMADI, FACULTY MEMBER
- DR. AZIM MIRZADEH, FACULTY MEMBER
- DR. MOHAMMAD HOSSEIN NEKOUFAR, DIRECTOR OF INTERNATIONAL RELATION, ACCREDITATION, & RANKING
- ALIREZA HEMATI, ADVISOR OF VICE CHANCELLOR FOR GLOBAL STRATEGIES & INTERNATIONAL AFFAIRS

SUPERVISED BY  
DR. ALI ARABKHERADMAND

## PRELUDE

Education, production of science and technology, and providing healthcare services are the most essential organizational missions of Tehran University of Medical Sciences and this institution of higher education undertakes to continually improve the quality of the said services. Accreditation is the most important means of quality assurance which is taken into consideration in various areas such as higher education and healthcare services to guarantee the existence of acceptable minimum standards. Although various assessment models are considered for quality measurement of higher education, accreditation model has met global acceptance compared to others and is used as an exclusive model of assessment in many countries and universities. Thus the university is obliged to take measures for standardization of its services and obtaining international accreditation, appropriate to its missions. Among various plans of accreditation in higher education, and considering the priority, the International Institutional Accreditation of university has been on the agenda as the first international accreditation plan. In this document, the University Office of Vice Chancellor for Global Strategies and International Affairs describes the mechanism of International Institutional Accreditation and the formation of an international accreditation system in higher education is investigated.

Dr. Ali Arabkheradmand

Vice Chancellor for Global Strategies and International Affairs

Winter 2014

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## INTRODUCTION

Organizational mission of Tehran University of Medical Science is providing educational services, production of science and technology, and creating healthcare services. As an institution of higher education, University undertakes to continually improve the quality and quantity of educational and remedial services. To achieve these goals, the international accreditation network is formed.

## MISSION

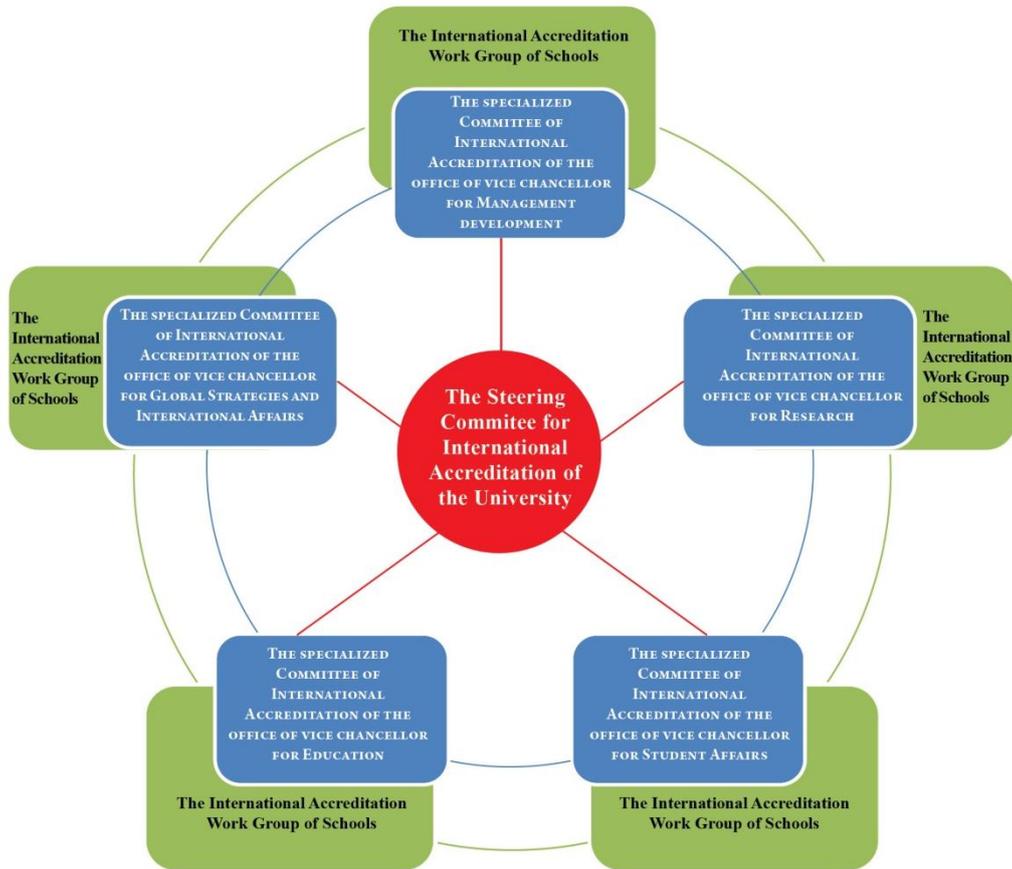
The mission of university International Accreditation network is using means of quality assurance such as accreditation in order to assure the quality of services.

## VISION

Promoting educational and research services are in accordance with national and international standards.

## UNIVERSITY INTERNATIONAL ACCREDITATION NETWORK

International accreditation network of the university is formed for the purpose of standardization and transformation of the processes and activities associated with programs of quality assurance and international accreditation. The network has three main levels. The first level is the Headquarter for International Accreditation of university. The specialized Committee of Vice Chancellor Offices in Accreditation and the International Accreditation Workgroups in schools are the second and third levels respectively. The above-mentioned levels are indicated in the below Figure.



Network of international accreditation in Tehran University of Medical Sciences

## THE FIRST LEVEL OF THE NETWORK: STEERING COMMITTEE FOR INTERNATIONAL ACCREDITATION OF THE UNIVERSITY

The first level of the network is the steering committee for international accreditation of the University.

### MEMBERS

Members of the steering committee are as follows:

- Chancellor (Chief of steering committee)
- Vice Chancellor for Global Strategies and International Affairs (Secretary of the steering committee)
- Vice Chancellor for Research
- Vice Chancellor for Education
- Vice Chancellor for Management Development and Resource Planning
- Vice Chancellor for Student Affairs
- Director of International Relations, Accreditation and Ranking

- Three faculty members proposed by Vice Chancellor for Global Strategies and International Affairs and decreed by the chancellor

## TASKS

Policy making, coordinating and integrating activities related to the implementation of standards , developing a list of priorities and indicators for quality improvement, continuous monitoring of the implementation of steering committee ratifications, planning and coordination of vice Chancellors offices for implementing the proposed accreditation programs, investigation of improvement programs, and pursuing, monitoring and evaluating progress rate of other network levels in the implementation of improvement plans, are among the most vital responsibilities of the steering committee.

## SECRETARIAT OF UNIVERSITY INTERNATIONAL ACCREDITATION

Secretariat of the University International Accreditation, located in the Office of Vice Chancellor for Global Strategies and International Affairs, is responsible for executive management of the international accreditation programs performing the following tasks:

- Studying and scrutinizing quality assurance and international accreditation in line with university missions.
- Providing strategies for continuous promotion in quality assurance and international accreditation
- Design of Action plans in quality assurance and international accreditation
- Identification of quality assurance and accreditation systems in the world
- Identification of accreditation networks and organizations in the world
- Design and implementation of quality assurance programs and international accreditation
- Knowledge management in quality assurance and international accreditation processes
- Monitoring and supervising the performance of quality assurance and accreditation network and giving the pertaining report to the headquarter
- Empowerment of Stakeholders in the field of quality assurance and international accreditation

## THE SECOND LEVEL OF NETWORK: SPECIALIZED COMMITTEE OF VICE CHANCELLOR OFFICES FOR INTERNATIONAL ACCREDITATION

The specialized committees of International Accreditation at vice chancellor offices are the second level of International Accreditation network, playing an active role in implementation of international accreditation plans at university.

### MEMBERS

Members of the specialized Committee for International Accreditation at vice chancellor offices are as follows and one of the directors is appointed as its secretary.

- The relevant vice chancellor (Chief of the committee)
- Directors of headquarter units at the office of vice chancellor
- A responsible expert in the relevant field
- Faculty members
- Other relevant experts if need be

### TASKS

The main duties of specialized Committee for International Accreditation at vice chancellor offices are as follows:

- Bilateral cooperation and coordination with the steering committee of International Accreditation
- Identifying standards of the International Accreditation communicated by university Secretariat of International Accreditation at the unit in charge
- Implementation of international accreditation processes within the relevant areas
  - Self-Assessment
    - data collection
    - Qualitative and Quantitative Analysis
    - Data Analysis
    - Interpretation of information and extraction of the strengths and weaknesses
  - Continuous compilation of improvement plans and standardization
  - Monitoring implementation of the compiled improvement plans
- Communicating effectively and consistently with workgroups of the International Accreditation in schools
- Forwarding a quarterly report from International Accreditation processes to the headquarter of International Accreditation

- Coordination, consultation, and supervision on International Accreditation workgroups of the schools

### THE THIRD LEVEL OF NETWORK: WORKGROUPS OF INTERNATIONAL ACCREDITATION IN SCHOOLS

Workgroups of International Accreditation in schools are directed by the school chairman. Members of the workgroup consist of vice chancellors and experts related to each field, having close relationship with relevant headquarter vice chancellor offices and making efforts to Implement the International Accreditation plans and make the plans operational eventually.

NOTE



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AFFAIRS (GSIA)

DIRECTORATE OF INTERNATIONAL RELATION, ACCREDITATION, AND  
RANKING (DIRAR)

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