



Withdrawal from Studies Form

Please print in block capitals or type

Full Name

Student number

Passport Number

Programme of Study

**Last date of
attendance / active
study**

 / /

Reason for leaving

Academic

Wrong Programme

Employment

Wrong university

Financial

Moving closer to home

Health/Disability

Other reason

(Please state)

**Transferring to another
University**

(Please state which University and which programme you are transferring to)

I confirm that I am leaving **the International Campus(IC)**

I have obtained the advice/information I need to take this decision – **YES / NO**

I would like someone to contact me to give further information/advice – **YES / NO**

Signed

Date

 / /

For your security, we can only accept this form as confirmation that you are leaving when we receive either a signed paper copy, or an electronic version of this form sent from your email address.

IC-TUMS Director for Educational Affairs:

Approved

Disapproved

Name & Signature:

Date:



فرم تسویه حساب دانشجویان پردیس بین الملل دانشگاه علوم پزشکی تهران

TUMS-IC Students' Settlement Form

Mr./Ms. _____ student number _____
and passport number _____ student in _____ has

defended his/her thesis on _____, and submitted the **CD of Thesis**, and **Student ID Card** to the TUMS-IC Office of Educational Affairs on _____.

TUMS-IC Educational Director of International Students

submitted one copy of his/her thesis to the TUMS-IC Office of Research Affairs on _____.

TUMS-IC Vice-Dean for Research Affairs

vacated his/her room, turned in the keys, and returned all original furnishings and accessories on _____ and has **NO** remaining debts to the dormitory.

TUMS-IC Vice-Dean for Student Affairs

TUMS-IC Dormitory Affairs Officer

Insurance: Year, Status, & Persons Under Coverage: _____

Dormitory: Entry Date: _____ Exit Date: _____ **TUMS-IC Cultural Student Affairs Officer**

returned all the books/items he/she had borrowed from this library. The last item was returned to this library on _____ and he/she does **NOT** have any books on loan or any debts.

Head Librarian

paid all fees in full on _____ and has **NO** remaining debts to this department.

GSIA Head of Financial Department

submitted below documents to this office on _____.

A) Certificate of English Proficiency

B) Permanent Exit Permission

TUMS Director of International Affairs and Development