Recommendation Form

This form should be completed and signed by the applicant’s referee.

Dear Referee: many graduate programs require a personalized letter instead of, or in addition to, this standard form. Please confirm program-specific requirements with the applicant.

APPLICANT’S (Student) INFORMATION

First Name .............................................. Last Name ..............................................
Major ............................................................................................................................
Level ............................................................ Applicant’s interim code (if available) ............................................................

This section should be completed by the referee

REFEEEREE’S INFORMATION

First Name .............................................. Last Name .............................................. Title or Position ..............................................
Telephone Number .............................................. Fax Number .............................................. E-mail Address ..............................................
Organization/Company Name .................................................................
Mailing Address ........................................................................................................
City .............................................. Country .............................................. Postal Code ..............................................

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<tr>
<th>Superior</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Very Low</th>
<th>Unable to judge</th>
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<td>Analytical Ability</td>
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<td>Research Ability</td>
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<td>Leadership Skills</td>
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<td>Potential for Success</td>
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<td>Capability to Handle Stress</td>
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This part should be completed by the Referee

- Against which group are you comparing the applicant?
  Examples: All students I know who have entered graduate school, all students I have taught or known, etc.

- In what capacity have you known the applicant?
  Example: he/she was my student for 2 years, my research assistant, etc.

- What do you consider the applicant’s most outstanding talents or characteristics?

- What are the applicant’s chief weaknesses, or areas for growth?

- What are the applicant’s abilities and potential for success in your opinion?

- What are the applicant’s personal characteristics which should be considered by the admissions committee and can influence their decision?

SIGNATURE
Please sign your name below, certifying that your responses and assessments are accurate and fair.

Referee’s Signature
Date