

### Weekly Schedule of Cardiology (Ziaiyan Hospital)

Weekdays	8:00-9:00	9:00-13:00	14:00-17:00
<b>Saturday</b>	Teaching Round in Cardiology ward Dr. Hekmat	Cardiology Clinic Dr. Hekmat	Cardiology Clinic and Emergency Department Dr. Sekhavat
<b>Sunday</b>	Teaching Round in Cardiology ward Dr. Sekhavati	Cardiology Class Dr. Sekhavati	Cardiology Clinic and Emergency Department Dr. Nateghi
<b>Monday</b>	Hospital General conference	Cardiology Class Dr. Sekhavati	Cardiology Clinic and Emergency Department Dr. Hekmat
<b>Tuesday</b>	Teaching Round in Cardiology ward Dr. Nateghi	Cardiology Class Dr. Nateghi	-
<b>Wednesday</b>	Weekly Journal Club	Cardiology Clinic Dr. Nateghi	-
<b>Thursday</b>	Teaching Round in Cardiology ward Dr. Sekhavati	Cardiology Class Dr. Nateghi	-

### Weekly Schedule of Cardiology (Ziaiyan Hospital)

Weekdays	8-9	9-10	10-12	12-12:30	15-17	Responsible Instructor
<b>Saturday</b>	Morning Report	Teaching Round	Internal Medicine Clinics	Patient Records completion and patient education	Internal Medicine Clinics	Dr. Ebrahimi- Dr. Jamali- Dr. Zendehtdel
<b>Sunday</b>	Morning Report	Teaching Round	Internal Medicine Clinics	Patient Records completion and patient education	Internal Medicine Clinics	Dr. Zendehtdel Dr. Jamali Dr. Ebrahimi
<b>Monday</b>	Weekly Conference	Teaching Round	Internal Medicine Clinics	Patient Records completion and patient education	Internal Medicine Clinics	-
<b>Tuesday</b>	Grand round	Teaching Round	Internal Medicine Clinics	Patient Records completion and patient education	Internal Medicine Clinics	-
<b>Wednesday</b>	Journal Club	Teaching Round	Internal Medicine Clinics	Patient Records completion and patient education	Internal Medicine Clinics	-
<b>Thursday</b>	Morning Report	Teaching Round	Internal Medicine Clinics	Patient Records completion and patient education	Internal Medicine Clinics	Dr. Jamali Dr. Ghorbani Dr. Zendehtdel

**N.B.:** Students are divided between afternoon Internal Medicine clinic (Dr. Zendehtdel- Dr. Jamali) and Emergency.

- 1. At the beginning of the month, the journal club has to be specified by the resident.**
- 2. Every Monday, the patient of the Grand round has to be specified and be notified by the resident.**
- 3. History of the disease must be taken and the disease record sheet must be written by the residents and stagers. Supervising the stagers' records is left up to residents and must be rectified and sealed.**
- 4. The stagers must work shift with residents. It is taken for granted that the responsibility of the stagers is left up to residents.**
- 5. Attendance list in clinics (stagers- residents) is acceptable with setting a sealed letter by the clinic professor and its delivery to the Education Office.**

### Schedule of Internal Medicine (Baharloo Hospital)

#### Rheumatology

Management of the patients suffering from joint pain	Dr. Fallahi & Dr. Rafiee
Management of the patient suffering from low backache	Dr. Fallahi & Dr. Rafiee
Management of the patient suffering from the musculoskeletal Complaints	Dr. Fallahi & Dr. Rafiee
How to do arthrocentesis particularly for knee joint	Dr. Fallahi & Dr. Rafiee
How to analyze joint fluid	Dr. Fallahi & Dr. Rafiee

### Schedule of Internal Medicine (Baharloo Hospital)

#### Gastrointestinal Disease

Management of the patient suffering from gastrointestinal bleeding	Dr.Arefi – Dr.Jalali
Management of the patient suffering from abdominal pain	Dr.Jalali
Diagnosis and management of Dyspepsia	Dr.Arefi
Diagnosis and management of hemoptysis	Dr.Arefi – Dr.Jalali
Diagnosis and management of constipation	Dr.Jalali
Diagnosis and management of diarrhea	Dr.Housemi – Dr.Jalali
Diagnosis and management of vomiting	Dr.Jalali
Diagnosis and management of icterus (Jaundice)	Dr.Arefi
Diagnosis and management of Ascites	Dr.Arefi

## Schedule of Internal Medicine (Baharloo Hospital)

Pulmonary	
Diagnosis and treatment of the patient suffering from Asthma	Dr. Mansouri
Diagnosis and management hemoptysis	Dr. Mansouri
Diagnosis and management dyspnea	Dr. Mansouri
Diagnosis and management of pleural effusion	Dr. Mansouri
Diagnosis and management of acute and chronic cough	Dr. Mansouri
Management of the patient suffering from pneumonia	Dr. Housemi
Management of the patient suffering from DVT	Dr. Housemi
diagnosis and treatment of the patient who suffers from COPD	Dr. Mansouri
Interpretation of Chest X Rey	Dr. Mansouri

## Schedule of Internal Medicine (Baharloo Hospital)

Hematology and Endocrinology	
Management of the patient suffering from anemia	Dr.Arefi
Management of the patient suffering from thrombocytopenia	Dr.Jalali
Diagnosis and management of coagulopathy related bleeding	Dr.Pouradineh
Diagnosis and management of leukocyte and leukopenia	Dr.Urdokhani
Diagnosis and management of lymphadenopathy, hepatomegaly and splenomegaly	Dr.Pouradineh
Preparation and interpretation of Peripheral Blood Smear (PBS)	Dr.Pouradineh
Interpretation of complete blood count (CBC)	Dr.Urdokhani
Diagnosis and management of thyroid enlargement and thyroid disorder	Dr.Arefi
Management of the patient suffering from diabetes mellitus	Dr.Arefi- Dr.Urdokhani

## Schedule of Internal Medicine (Baharloo Hospital)

<b>Nephrology</b>	
Diagnosis and management of creatinine rise	<b>Dr.Mousavi – Dr.Beladi</b>
Interpretation of Acid-base Disorder (ABG)	<b>Dr.Mousavi – Dr.Beladi</b>
Diagnosis and management of electrolyte imbalance	<b>Dr.Mousavi – Dr.Beladi</b>
Approach to proteinuria and hematuria	<b>Dr.Mousavi – Dr.Beladi</b>
Diagnosis and management of dysuria	<b>Dr.Mousavi – Dr.Beladi</b>
Management of the patient who suffers from HTN	<b>Dr.Mousavi – Dr.Beladi</b>

## Schedule of Internal Medicine (Baharloo Hospital)

Infectious Disease	
Diagnosis and treatment indications of Urinary Tract Infection (UTI)	Dr. Housemi
Diagnosis and management of Acute & Chronic pneumonia	Dr. Housemi
Diagnosis and management of sepsis	Dr. Housemi
Interpretation of CSF analysis	Dr. Housemi
Management of diabetic foot	Dr. Housemi
Diagnosis and management of peritonitis	Dr. Housemi
Diagnosis and management of Endocarditis	Dr. Housemi
Diagnosis and management of Sceptic arthritis	Dr. Housemi
Confrontation with the patient suffering from Infectious lymphadenopathy	Dr. Housemi
Interpretation of urinalysis (U/A)	Dr. Housemi
How to do lumbar puncture (LP)	Dr. Housemi
How to do Pleural Effusion Aspiration	Dr. Housemi
How to do Ascites tapping	Dr. Housemi
Diagnosis and management of fever and FUO	Dr. Housemi



### **Notes that internal stagers have to observe.**

The attending hour of the students is from 8:00 A.M. -2:00 P.M. (Checking attendance will be done by the education unit and the assigned professor.)

At the time of the entrance and exit from hospital, students have to register their finger print. (The machine is in the northern door of the guardroom).

The shift is from 2:00 P.M. to 8:00 P.M.

The beginning hour of the morning report is on Saturdays, Mondays and Wednesdays from 8:00- 9: 00 A.M. in the Internal ward 1 class.

The supervisors for morning report of Saturday, Monday and Wednesday are respectively Dr. Jalali, Dr. Arefi and Dr. Mansouri.

Justification booklet about introducing the hospital building, professors and faculty members of the hospital exists in the education unit. Please study it.

Please attend punctually in the morning report program and the held workshops in skill lab according to the schedule in the venue for holding class or workshop.

At the time of the presence in the ward, clinic or skill lab assuredly put on your white coat.

At the time of going to the wards, plainly introduce yourself as the internal stager to the matrons of the wards.

For history taking from each patient, two students from two different groups take history.

Please attach your ID card (even any other hospital card).

At the time of shift or at the other academic hours, you don't have to leave the hospital at all.

Please be present at the days of holding Journal club and conference in the conference hall of the development center punctually.

History taking of the hospitalized patients have to be done at the service of the following professors: At the end of phase, students have to submit two complete taken history.

Dr. Mousavi – Dr. Arefi – Dr. Fallahi – Dr. jalali – Dr. Mansouri – Dr. Housemi – Dr. Pouradineh – Dr. Urdookhani – Dr. Beladi – Dr. Rafiee

Complete writing of the logbook and history-taking of the covered materials have to be done. Electronic dossier has to be filled out in the following electronic address.

[Amoozesh.bh@gmail.com](mailto:Amoozesh.bh@gmail.com)

Before submitting logbook to the education unit, it has to be stamped by the library.

In the shift ward and days, students' responsibility is undertaken by the the emergency expert and the internal intern of the shift, please collaborate with them.

At the end of clerkship, assuredly submit history-taking sheet, commode key, food card and ID card to the education unit. Otherwise your score won't be sent.

Please inform the emergency physician on the days of shift at the time of leaving emergency ward.

On Mondays and Tuesdays from 12:00 P.M. onward, Dr. Arefi: Education vice-dean of the hospital is present at the education office and you learners can have appointment with him for expressing your problems and suggestions.

In case of being needle-stick, you can contact Ms. Saeri with the internal number 341, the Infectious control unit of the hospital for the required guidance.

Observing all the Radiology or CT scan images, is possible from the pex system. With inserting your full name or dossier number the related page will be open for you.

The emergency test results will be prepared one hour or at most 2 hours after being sent to the laboratory. Please contact the lab unit for receiving the result.

If there is any problem you can call the education unit of the hospital with the phone number: 55687175

### **Skill Lab Rules of the Hospital**

Using Mannequins and the available instruments in the Skill lab is only possible with the arrangement and permission from the center supervisor with presenting student's card.

Taking out any medical and non-medical instrument from the clinical skills center is forbidden and no request is admitted.

Holding practical exam and OSCE is delegated to the clinical skills center.

Performing workshops and practical exams are at the priority of the center job schedule and holding classes with regard to their subject and their holding hours will be possible.

Before holding any workshop and exam, the arrangement with the center supervisor and notices from two days in advance are obligatory. This subject and its holding hour is possible.

Supplying stationery (Pen, paper...) doing photocopy and scanning, printing, catering and requests like this is among the duties of the clinical skills center.

Students for using computer, internet and doing curricular affairs have to go to the library.