



Tehran University of Medical Sciences, International Campus  
Office of Vice Dean for Student and Cultural Affairs

Dear students who live with their family and want to issue health insurance notebook for them , should have done the below procedure:

**1. Deposit the money to below numbers and Pay the payment**

- ✓ A mount of payment : per each member of student's family such as husband or wife and their children, should have pay 15000 Toman.
- ✓ Bank account number : **2761900442**
- ✓ Deposit account number: **1510000446**
- ✓ Receive a receipt from bank
- ❖ Sample of filled out deposit slip

Bank Mellat (بانک ملت) logo and name are visible in the top right corner. The slip is filled with handwritten information in Persian and English. The amount is 151,000,000 Rials. The account number is 2761900442. The depositor's name is 'دانشگاه علوم پزشکی تهران' (Tehran University of Medical Sciences). The slip also includes fields for the depositor's name, address, and phone number, and a section for the bank's receipt and stamp.

**2. Submit a bank's receipt to office of Student and Cultural Affairs**

**3. Submit the requirements**

- ✓ Original passport (student and their family)
  - ✓ A piece of photo (student and their family)
  - ✓ Previous insurance notebook if student and their family have
4. During 10 days, Whenever insurance notebooks are ready , student will receive a message from students and cultural affairs office and should have come in our office and get their insurance note books.